

Purpose

The purpose of the Lakeland District Sport, Culture and Recreation Community Investment Program is to provide communities and organizations within the Lakeland District the opportunity to develop and host sport, culture and recreation programs or services. The intent of the program is not to fund the entire activity or event, but rather to provide seed money that will assist in the development and implementation of qualifying projects. The Lakeland District is committed to helping facilitate the development and delivery of quality sport, culture and recreation programs and services to the citizens of our District and it is hoped that this Community Investment Program will assist communities and organizations to meet that end.

Grant Levels/Criteria

- For activities that are local in scope, a maximum of \$500 is allowed
- For activities/events that are District or provincial in scope a maximum of \$1,000 is allowed

The amount allocated to each activity/event is based on merit assessed against the following criteria: Impact of the activity/event, number of participants, community support, increased access to programs, supports community capacity building, new activities/events, creates or utilizes partnerships, is a community priority.

Other considerations for funding approval include the number of applications received and the amount of funding available for distribution. Applicants may receive funding for not more than one activity/event per year.

Eligible and Ineligible Expenses

All income and expenses must be included in the budget form. The following restrictions apply on the use of the Lakeland District Sport, Culture and Recreation Subsidy Program.

Expenses claimed must be direct project related costs such as:

- Facility rental, transportation, instructor fees, program materials/equipment, promotion and advertising,
- Salaries for project personnel/staff are eligible but must directly support project delivery and not replace general operating costs of the organization

Ineligible expenses will include the following:

- Cash prizes or gifts, trophies, medals, awards
- Capital projects such as the purchase, construction or renovation of facilities or land, utility costs such as gas, power, etc.
- Supplement salaries and expenses for existing employees, out of province travel
- Other expenses that the LDSCR deem inappropriate

Questions/Inquiries

For additional information regarding the Lakeland District Sport, Culture and Recreation Subsidy Program please contact the following:

Head Office Lakeland District for Sport, Culture and Recreation
Box 280
Prince Albert, SK S6V 5R5
Phone: 953-1623 Ext: 1 Fax: 953-1624 Email: lyle.ldscr@sasktel.net

Nipawin Office Phone: 862-2113 Fax: 862-2147 Email: TBA

Please visit our website at: www.lakelanddistrict.ca



**Sport, Culture and Recreation
Community Investment Program Application**

Name of Organization: _____

Address: _____

Contact Person: _____

Telephone: _____ Email: _____

Applicant Profile:

We are a: (Check)

Registered Non-profit Organization: _____ Non-Registered Non-profit Organization: _____

First Nation: _____ Urban Municipality: _____ Rural Municipality: _____

Other: _____

Our mandate is to provide programs and services in: (Check)

Sport: _____ Culture: _____ Recreation: _____

Or

Our objective is to incorporate sport, culture and recreation activities as a means to achieve our organization's goals. _____

Proposal:

1. Provide a brief description of the proposed activity/event:

2. What are the goals/objectives of this proposed activity/event?

3. Describe the benefits or anticipated outcomes of this proposed activity/event:

4. What is the anticipated number of participants: _____

5. What is the anticipated age range of the participants: (Check all that apply)

0 – 6: _____ 7 – 12: _____ 13 – 18: _____ 19 & over: _____

6. Date(s) of the activity/event: _____

7. Will you be receiving Lottery Funding from other sources for this activity/event?

Yes: _____ No: _____ If yes, how much: _____

8. Do you require this funding assistance prior to the date of the proposed activity/event?

Yes: _____ No: _____

9. Please describe how your organization will publicly recognize Saskatchewan Lotteries and the Lakeland District for Sport, Culture and Recreation for this financial support:

Budget:

Please provide us with a detailed budget of your proposed activity/event. Include all expenses and other sources of revenue.

Revenues	Proposed Budget
Host Contribution	
Program Fees	
Gifts-In-Kind	
Other (Please List)	
Lakeland District Request	
Total Revenues	

Expenditures	Proposed Budget
Administration – Mail, photocopy, telephone, etc.	
Transportation	
Program Equipment/Supplies	
Instructor Costs/Fees	
Promotion/Advertising	
Other (Please list)	
Total Expenditures	

Please make the cheque payable to: _____

I hereby certify that the information provided on this application is true and correct:

Signature

Date

Please return this completed application to:

Lakeland District for Sport, Culture and Recreation
 Box 280
 Prince Albert, SK S6V 5R5
 Attention: Lyle Campbell – Executive Director
 Phone: 953-1623 Fax: 953-1624

<p>All successful applicants will be required to submit a follow-up report to the Lakeland District no later than 6 weeks after completion of the activity/event.</p>
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Office Use Only:

Category Code: _____





*Sport, Culture and Recreation
Community Investment Program*

Follow-Up Report

As a condition of the use of public funds, all recipients of the Lakeland District Sport, Culture and Recreation Community Investment Program funding must complete this follow-up report no later than 6 weeks upon conclusion of the activity/event.

Name of Organization: _____

Address: _____

Contact Person: _____

Telephone: _____ Email: _____

1. What was the activity/event for which funding assistance was received?

2. Were your goals and objectives achieved? Yes: _____ No: _____

Please explain: _____

3. What were the benefits or outcomes of the program?

4. How many program participants were there? Male: _____ Female: _____

5. Were Saskatchewan Lotteries and the Lakeland District for Sport, Culture and Recreation acknowledged for their funding assistance?

Yes: _____ No: _____

Please explain: _____

6. Do you have any other comments regarding your activity/event?

Budget Follow-Up

Please list all actual revenues and expenditures for your activity/event. (Please attach copies of actual receipts)

Revenues	Amount
Host Contribution	
Program Fees	
Gifts-In-Kind	
Other (Please List)	
Lakeland District Request	
Total Revenues	

Expenditures	Amount
Administration – Mail, photocopy, telephone, etc.	
Transportation	
Program Equipment/Supplies	
Instructor Costs/Fees	
Promotion/Advertising	
Other (Please list)	
Total Expenditures	

Please make the cheque payable to: _____

I hereby certify that this information is true and correct:

Signature

Date

Please complete the follow-up report and mail it to the following address:

Lakeland District for Sport, Culture and Recreation
Box 280
Prince Albert, SK
S6V 5R5
Attention: Lyle Campbell – Executive Director
Phone: 953-1623 Fax: 953-1624

